



## PRICE INQUIRY NO. NUSI/93/PR84715/202 4

In connection with the implementation of the project entitled "Development of a universal fast-response platform, based on RNA technology, ensuring the national drug and epidemiological safety" funded by the state budget from the Agency for Medical Research, Polpharma Pharmaceutical Plant S.A., requests bids **for purchase and delivery of RNA oligonucleotide standards.**

### I. NAME AND ADDRESS OF THE BUYER

Polpharma Pharmaceutical Works Joint Stock Company

19 Pelplińska Street, 83-200 Starogard Gdański

### II. MODE OF INQUIRY

- 2.1. This inquiry is not subject to the provisions of the Act of September 11, 2019. Public Procurement Law (i.e. Journal of Laws of 2019, item 2019).
- 2.2. Proceedings conducted by market discernment, in an expedient and economical manner in compliance with the rules:
- 1) Getting the best results from given inputs;
  - 2) Optimal selection of methods and means to achieve the set goals;
  - 3) openness, fair competition and equal treatment of contractors.

### III. DESCRIPTION OF THE SUBJECT OF THE INQUIRY

- 3.1. The subject of the price inquiry is the **purchase and delivery of RNA oligonucleotide standards.**

Lp	Detailed description of the subject of the order: 9 separate parts	Quantity
1	oligonucleotide template " n-A" of >90% purity with sequence 5'-MeU*MeC*A*MeC*MeU*MeU*MeU*MeC*A*MeU*A*MeU*G*MeC*MeU*G*G*G-3' * thiophosphate bonds; MeC, MeU - all C and U substituted with 5'-methyl-. All 2'-O ribose substituted with methoxyethyl-; sum formula: <b>C221H322N56O122P16S16</b>	20mg
2	oligonucleotide template " n-G" of >90% purity with sequence 5'-MeU*MeC*A*MeC*MeU*MeU*MeU*MeC*A*MeU*A*A*MeU*MeC*MeU*G*G-3' * thiophosphate bonds; MeC, MeU - all C and U substituted with 5'-methyl-. All 2'-O substituted methoxyethyl riboses; total formula: <b>C221H322N56O121P16S16</b>	20mg
3	template oligonucleotide " n-C" of >90% purity with sequence 5'-MeU*A*MeC*MeU*MeU*MeU*MeC*A*MeU*A*A*MeU*G*MeC*MeU*G*G-3' * thiophosphate bonds; MeC, MeU - all C and U substituted with 5'-methyl-. All 2'-O substituted methoxyethyl riboses; total formula: <b>C221H320N58O121P16S16</b>	20mg



4	oligonucleotide template " n+A" of >90% purity with sequence 5'-MeU*MeC*A*A*MeC*MeU*MeU*MeU*MeC*A*MeU*A*A*MeU*G*MeC*MeU*G*G-3' * thiophosphate bonds; MeC, MeU - all C and U substituted with 5'-methyl-. All 2'-O substituted methoxyethyl riboses; total formula: <b>C247H358N66O134P18S18</b>	20mg
5	template oligonucleotide " n+C" of >90% purity with sequence 5'-MeU*MeC*MeC*A*MeC*MeU*MeU*MeU*MeC*A*MeU*A*A*MeU*G*MeC*MeU*G*G-3' * thiophosphate bonds; MeC, MeU - all C and U substituted with 5'-methyl-. All 2'-O ribose substituted with methoxyethyl; total formula: <b>C247H360N64O135P18S18</b>	20mg
6	oligonucleotide template " 2xPO" of >90% purity with sequence 5'-MeUMeCA*MeC*MeU*MeU*MeU*MeC*A*MeU*A*A*MeU*G*MeC*MeU*G*G-3' * thiophosphate bonds; MeC, MeU - all C and U substituted with 5'-methyl-. All 2'-O substituted ribose methoxyethyl; total formula: <b>C234H340N61O130P17S15</b>	20mg
7	oligonucleotide template " n-2" of >90% purity with sequence 5'- A*MeC*MeU*MeU*MeU*MeC*A*MeU*A*A*MeU*G*MeC*MeU*G*G-3' * thiophosphate bonds; MeC, MeU - all C and U substituted with 5'-methyl-. All 2'-O substituted ribose methoxyethyl; total formula: <b>C208H301N56O113P15S15</b>	20mg
8	oligonucleotide template " n+2" of >90% purity with sequence 5'-MeU*MeC*A*MeC*MeU*MeU*MeU*MeC*A*MeU*A*A*MeU*G*G*MeC*MeU*G*G*G-3' * thiophosphate bonds; MeC, MeU - all C and U substituted with 5'-methyl-. All 2'-O ribose substituted with methoxyethyl-; sum formula: <b>C260H379N66O143P19S19</b>	20mg
9	template oligonucleotide "nusinersen" of >95% purity with sequence 5'-MeU*MeC*A*MeC*MeU*MeU*MeU*MeC*A*MeU*A*A*MeU*G*MeC*MeU*G*G-3' * thiophosphate bonds; MeC, MeU - all C and U substituted with 5'-methyl-. All 2'-O ribose substituted with methoxyethyl-; sum formula: <b>C234H340N61O128P17S17</b>	2x20mg

### 3.2. CPV code: 33696300-8 Chemical reagents

## IV. PLACE AND TIME OF DELIVERY OF THE PRICE INQUIRY

- 4.1. The object of the request must be delivered at the Seller's expense to the Buyer's premises at the following address: Zakłady Farmaceutyczne Polpharma S.A. Research and Development Department, 31 Barska St., 02-315 Warsaw.
- 4.2. Delivery time of the subject of the price inquiry: up to 45 calendar days from the date of order.
- 4.3. The order will be placed as soon as the supplier is selected: December 2024.
- 4.4. Due to the fact that the delivery date of the subject of the price inquiry is a criterion for the evaluation of bids, the implementation will take place in accordance with the submitted bid, but no later than 45 calendar days from the date of the order.



## V. GENERAL REQUIREMENTS

- 5.1. Product expiration date: not less than 12 months before the total expiration date of the product.
- 5.2. The buyer does not allow equivalent products.
- 5.3. The buyer does not allow other package sizes.
- 5.4. The buyer allows partial bids.
- 5.5. **The seller, along with the delivery, will provide quality certificates, with the estimated purity of the substance by LC-MS/UV method, confirmed by LC MS/MS sequence, molecular weight, and sodium and water content and with the offer will provide a sample certificate confirming these parameters.**
- 5.6. Entities for which there are circumstances are excluded from participation in the proceedings:
  - a) described in Article 7 (1) of the Law of April 13, 2022, on special solutions to prevent support for aggression against Ukraine and to protect national security;
  - b) described in Article 5k of Council Regulation (EU) No. 833/2014 of July 31, 2014 concerning restrictive measures in connection with Russia's destabilizing actions in Ukraine.

Method of verification of grounds/absence of grounds for exclusion:

*Verification will be based on the Bidder's statement.*

## VI. DESCRIPTION OF PRICE CALCULATION

- 6.1. How to calculate the bid price: the price should be calculated net and gross.
- 6.2. For evaluation, bids submitted in a currency other than PLN will be converted into PLN at the average exchange rate of the National Bank of Poland (<https://www.nbp.pl/>) on the closing date for submission of bids.
- 6.3. The price should include all costs associated with the preparation and execution of the subject of the request.
- 6.4. The price submitted in the bid cannot be changed during the execution of the contract.

## VII. DESCRIPTION OF THE CRITERIA THAT THE BUYER WILL BE GUIDED IN THE SELECTION OF THE OFFER

- 7.1. When evaluating bids, the Buyer will be guided by the given criteria:
  - Price-80%,
  - Delivery time - 20%,
- 7.2. The evaluation criteria apply to both partial bids and bids covering all parts of the subject matter of the contract. Evaluation and thus scoring will be carried out individually for each part of the subject matter of the contract, regardless of whether the offer will cover all parts of the subject matter of the contract or will be a partial offer.
- 7.3. The scoring of the bid will be done according to the formula:

$$O_p = P_c + P_s$$

Where:

- $O_p$  - offer scoring
- $P_c$  - number of points obtained in the criterion "Price"
- $P_s$  - number of points obtained in the criterion "Delivery time "

- 7.4. The number of points ( $P_c$ ) in the criterion "Price" will be calculated according to the formula:

$$P_c = \frac{C_N}{C_B} * 80 \text{ pkt}$$

Where:

- $P_c$  - number of points for the criterion "Price"



- $C_N$  - of the non-rejected bids, the lowest total net bid price  
 $C_B$  - total net price of the tested offer

Bids submitted in a currency other than PLN will be converted into PLN at the average exchange rate of the National Bank of Poland on the closing date for submission of bids.

- 7.5. The number of points ( $P_S$ ) in the criterion "Delivery time" will be calculated according to the formula:

$$P_S = \frac{S_N}{S_B} * 20 \text{ pkt}$$

Where:

- $P_S$  - Number of points for the criterion "Delivery time"  
 $S_N$  - Among the offers that were not rejected, the shortest bid delivery time  
 $S_B$  - delivery time of the tested offer

By delivery time, the Buyer means the time counted in calendar days from the date of the Buyer's order to the Seller's execution.

**The bid will be rejected if the delivery time of the subject of the price inquiry is longer than 45 calendar days.**

- 7.6. The most advantageous offer will be considered the offer from among the offers that have not been rejected, which in total will obtain the highest number of points. The maximum the Seller can obtain is 100 points. Calculations will be made to two decimal places.

## VIII. PLACE AND DATE OF SUBMISSION AND OPENING OF TENDERS

- 8.1. Bids must be submitted by the deadline of **26.11.2024** electronically to [barbara.wendolowska@polpharma.com](mailto:barbara.wendolowska@polpharma.com) and [pawel.brzezinski@polpharma.com](mailto:pawel.brzezinski@polpharma.com) in the form of scans of documents.
- 8.2. The deadline is determined by the date and time of receipt of the offer by the Buyer.
- 8.3. Bids submitted after the deadline will not be considered.
- 8.4. The Buyer does not anticipate a public opening of the Bids.
- 8.5. The bidder may amend or withdraw its bid before the deadline for submission of bids.

## IX. DESCRIPTION OF BID PREPARATION

- 9.1. The Seller must prepare a single price offer in accordance with the model form attached as Appendix 1 to the request. Submitting more than one bid for a given part will result in rejection of all bids submitted by the Seller.
- 9.2. The bid should be prepared in Polish or English.
- 9.3. The bid must be signed by persons listed in the relevant registers or by virtue of a power of attorney granted. The power of attorney should be attached to the bid.
- 9.4. Bidders are required to carefully review the information contained in the Price Request.
- 9.5. The bidder shall bear all costs associated with the preparation and submission of the bid.
- 9.6. Until the deadline for submission of bids, the Procuring Entity reserves the right to amend or supplement the contents of this price inquiry.
- 9.7. A bidder submitting a bid shall remain bound by it for a period of 60 calendar days counting from the deadline for submission of bids.



- 9.8. The minimum payment term of the invoice is 30 days from the date of the invoice. Bids with payment terms of less than 30 days will be rejected.

## X. METHOD OF COMMUNICATION BETWEEN THE BUYER AND THE SELLERS, AUTHORIZED PERSONS TO CONTACT

- 10.1. In the proceedings, statements, applications, notices and information shall be submitted by the Buyer and the Seller in Polish or English
- 10.2. All notices, statements, requests and information transmitted in electronic form shall require, at the request of either party, immediate confirmation of receipt.
- 10.3. In the absence of an acknowledgment of receipt of correspondence by the Seller, the Buyer shall presume that the correspondence sent by the Buyer to the email address provided by the Seller has been delivered to the Buyer in such a way as to enable the Buyer to become acquainted with its contents.
- 10.4. Correspondence related to this inquiry should be addressed to the e-mail address: [barbara.wendolowska@polpharma.com](mailto:barbara.wendolowska@polpharma.com) and [pawel.brzezinski@polpharma.com](mailto:pawel.brzezinski@polpharma.com)
- 10.5. In correspondence related to this inquiry, the Seller should use the procedure number **NUSI/93/PR84715/2024**.
- 10.6. The person authorized to communicate with the Seller is Ms. Barbara Wendolowska and Pawel Brzezinski.
- 10.7. No oral or telephonic information, explanations or answers are provided to inquiries addressed to the Buyer.
- 10.8. Any questions regarding this inquiry should be submitted by email to the address indicated above no later than 3 days before the deadline for submission of bids.
- 10.9. Responses to questions and the detailing of the Inquiry resulting from questions from potential Sellers will be sent to the entity that sent the question.

## XI. PROCEDURE FOR EVALUATION OF TENDERS AND ANNOUNCEMENT OF RESULTS

- 11.1. In the course of examination and evaluation of bids, the Buyer may request from the Seller supplements (if this does not violate competitiveness) and clarifications regarding the content of the submitted bids. He may also request correction of obvious mistakes and calculation errors.
- 11.2. The Buyer reserves the right to check, in the course of evaluating the offer, the credibility of the documents, statements, lists, data and information presented by the Sellers.
- 11.3. **The contracting authority reserves the right to negotiate bids** with the Bidder whose bid obtains the highest number of points, for a given part, in particular in case the price offered by the Bidder exceeds the budget allocated by the contracting authority for the execution of the contract.
- 11.4. In the event that two or more Sellers obtain the same number of points, the bid with the most favorable environmental and climate impact will be selected. For this purpose, the Buyer has the right to call on the Bidders whose bids received the highest final number of points to supplement their bids by providing the information indicated by the Buyer regarding the environmental impact of the subject of the bid.
- 11.5. The contracting authority reserves the right to cancel the proceedings without giving any reason.
- 11.6. In the event of cancellation of the proceedings, the Bidder shall not be entitled to a claim for reimbursement of the costs of participation in the proceedings.

## XII. OTHER INFORMATION

- 12.1. The bidder shall bear all costs associated with the preparation and submission of the bid.



- 12.2. Until the deadline for submission of bids, the Contracting Authority reserves the right to amend or supplement the contents of this price inquiry .

### XIII. LIST OF ANNEXES

The following documents are attached to this Price Request:

<b>Annex Designation</b>	<b>Name of the Annex</b>
Appendix 1	Sample price form

### PRICING FORM

**Bidder:**

<b>Full name (company) or first and last name</b>	
<b>Registered office/place of residence/address of main place of business</b>	
<b>The e-mail address to which the Buyer should send correspondence related to the price inquiry</b>	
<b>NIP</b>	
<b>REGON</b>	
<b>Phone</b>	
<b>Contact person for the buyer</b>	

We offer to perform the subject of the contract **for the purchase and delivery of oligonucleotide standards, in** accordance with the requirements of the Price Request, for the **price:**



Part of	Subject of the price inquiry FULL DESCRIPTION	i.m.	Quantity	Net price PLN/EUR/USD per IU.	Total net value PLN/EUR/USD	Total gross value PLN/EUR/USD	Delivery time [number of calendar days from date of order].
1							
2							
3							
4							
5							



6							
7							
8							
9							

**\*select the appropriate currency**

**Payment term for the invoice ..... days after delivery of goods.**

**The bidder has the status of SME / Large Entrepreneur \*\*(select appropriate)**

**At the same time, we declare that:**

- a. we have familiarized ourselves with the Request for Quotation and its attachments and do not raise any objections, and we have acquired the necessary information to prepare our offer,
- b. The price includes a lump sum remuneration for all the Seller's obligations necessary to complete the subject of the Price Request,
- c. we consider ourselves bound by this bid for a period of 60 calendar days from the deadline for submission of bids ,
- d. circumstances do not apply to us :
  - a) described in Article 7 (1) of the Law of April 13, 2022, on special solutions to prevent support for aggression against Ukraine and to protect national security;
  - b) described in Article 5k of Council Regulation (EU) No. 833/2014 of July 31, 2014 concerning restrictive measures in connection with Russia's destabilizing actions in Ukraine.

.....  
(place and date)

.....  
(Signature of person(s) authorized to make a statement of intent on behalf of the Bidder)