

PRICE INQUIRY NO. SEMA/69/PR123617/2025

In connection with the implementation of the project entitled "Development and advancement of an innovative solution - a generic drug from the group of GLP-1 receptor agonists in the treatment of type 2 diabetes", funded by the state budget from the Agency for Medical Research, Zakłady Farmaceutyczne Polpharma S.A. is requesting bids for **purchase and delivery of packaging directly for technological trials**.

I. NAME AND ADDRESS OF THE BUYER

Zakłady Farmaceutyczne Polpharma S.A.
ul. Pelpińska 19
83-200 Starogard Gdański

II. MODE OF INQUIRY

- 2.1. This inquiry is not subject to the provisions of the Act of September 11, 2019. Public Procurement Law (i.e. Journal of Laws of 2019, item 2019).
- 2.2. Proceedings conducted by market discernment, in an expedient and economical manner in compliance with the rules:
- 1) Getting the best results from given inputs;
 - 2) Optimal selection of methods and means to achieve the set goals;
 - 3) openness, fair competition and equal treatment of contractors.

III. DESCRIPTION OF THE SUBJECT OF THE INQUIRY

- 3.1. The subject of the price inquiry is the **purchase and supply of direct packaging for technological trials: 3 mL glass cartridge and cartridge stoppers**.
- 3.2. Scope of the price inquiry:

<p>3 mL Glass Cartridge 3 mL, not less than 652 000 pcs.</p> <ul style="list-style-type: none"> – made of borosilicate glass, hydrolytic class I – transparent glass – hydrolytic surface in accordance with EP 3.2.1 test A, B; USP 660 surface and glass grain – sealed with a cap and septum made of 4780/40 Bromobutyl on the inside and 7778/40 Synthetic Polyisoprene - EPDM Blend on the outside – siliconization with Liveo 366, 35% Dimethicone NF emulsion in the "internal by diving nozzles" process – sterile packaging in nests of 100 pieces and in Tyvek-type sleeve 	<p>326 000 pcs. – first delivery</p> <p>326 000 pcs. – second delivery</p>
<p>Cartridge stopper, gray, RTU, Flurotec, closed in GLC 190 ported bag, not less than 660 000 pcs</p>	<p>330 000 pcs. – first delivery</p> <p>330 000 pcs. – second delivery</p>

- 3.3. CPV code: 33141000-0 Disposable, non-chemical medical and hematological articles



IV. PLACE AND TIME OF DELIVERY OF THE PRICE INQUIRY

- 4.1. The subject of the inquiry must be delivered at the Seller's expense at the following address:
Pelpinska 19 St., Starogard Gdański, Poland
- 4.2. The deadline for the first delivery of the subject of the price inquiry: by June 1st, 2026 for 326,000 glass cartridges and 330,000 stoppers.
- 4.3. The deadline for the second delivery of the subject of the price inquiry: by September 1st, 2026 for 326,000 glass cartridges and 330,000 stoppers.
- 4.4. Due to the fact that the delivery date of the subject of the price inquiry constitutes a criterion for the evaluation of bids, the execution will take place in accordance with the submitted offer, but no later than June 1st, 2026 for the first delivery of 326,000 glass cartridges and 330,000 stoppers, and no later than September 1st, 2026 for the second delivery of 326,000 glass cartridges and 330,000 stoppers.
- 4.5. The planned date for placing the order: October 2025, immediately after the selection of the Contractor.

V. REQUIREMENTS FOR BIDDERS

- 5.1. The purchaser doesn't allow the supply of equivalent products.
- 5.2. The contracting authority doesn't allow the submission of partial bids.
- 5.3. The purchaser does not allow other package sizes than those specified.
- 5.4. **The vendor shall provide with the bid materials confirming compliance with the specification requirements. The Purchaser shall accept specifications of the offered products, links to the websites of the offered products, datasheets and quality certificates of the objects of the request.**
- 5.5. Entities for which there are circumstances are excluded from participation in the proceedings:
 - a) described in Article 7 (1) of the Law of April 13, 2022, on special solutions to prevent support for aggression against Ukraine and to protect national security;
 - b) described in Article 5k of Council Regulation (EU) No. 833/2014 of July 31, 2014 concerning restrictive measures in connection with Russia's destabilizing actions in Ukraine.

Method of verification of grounds/absence of grounds for exclusion:

Verification will be based on the Bidder's statement. Appendix 1.

VI. DESCRIPTION OF PRICE CALCULATION

- 6.1. How to calculate the bid price: the price should be calculated net and gross.
- 6.2. Bids submitted in a currency other than PLN will be converted into PLN at the average exchange rate of the National Bank of Poland (<https://www.nbp.pl/>) on the closing date for submission of bids.
- 6.3. The price should include all costs associated with the preparation and execution of the subject of the request.
- 6.4. The price submitted in the bid cannot be changed during the execution of the contract.

VII. DESCRIPTION OF THE CRITERIA THAT THE BUYER WILL BE GUIDED BY WHEN SELECTING AN OFFER

- 7.1. When evaluating bids, the Buyer will be guided by the given criteria:



- Price - 50%,
- Delivery time - 50%,

- 7.2. The evaluation criteria apply to both partial bids and bids covering all parts of the subject matter of the contract. Evaluation and thus scoring will be carried out individually for each part of the subject matter of the contract, regardless of whether the offer will cover all parts of the subject matter of the contract or will be a partial offer.
- 7.3. The scoring of the bid will be done according to the formula:

$$O_P = P_C + P_S$$

Where:

- O_P - offer scoring
- P_C - number of points obtained in the criterion "Price"
- P_S - number of points obtained in the criterion "Delivery time "

- 7.4. The number of points (P_C) in the criterion "Price" will be calculated according to the formula:

$$P_C = \frac{C_N}{C_B} * 50 \text{ pkt}$$

Where:

- P_C - number of points for the criterion "Price"
- C_N - of the non-rejected bids, the lowest total net bid price
- C_B - total net price of the tested offer

Bids submitted in a currency other than PLN will be converted into PLN at the average exchange rate of the National Bank of Poland on the closing date for submission of bids.

- 7.5. The number of points (P_S) in the criterion "Delivery time" will be calculated according to the formula:

$$P_S = \frac{S_N}{S_B} * 50 \text{ pkt}$$

Where:

- P_S - Number of points for the criterion "Delivery time"
- S_N - Among the offers that were not rejected, the shortest bid delivery time
- S_B - delivery time of the tested offer

By delivery time, the Buyer means the time counted in weeks from the date of the Buyer's order for processing by the Seller.

The offer will be rejected if the delivery date of the subject of the request for quotation exceeds June 1, 2026 for the first delivery of glass cartridges and stoppers, and September 1, 2026 for the second delivery of glass cartridges and stoppers.

- 7.6. The most advantageous offer will be considered the offer from among the offers that have not been rejected, which in total will obtain the highest number of points. The maximum the Seller can obtain is 100 points. Calculations will be made to two decimal places.



VIII. PLACE AND DATE OF SUBMISSION AND OPENING OF TENDERS

- 8.1. Bids must be submitted by the deadline of **17.09.2025** electronically to: pawel.brzezinski@polpharma.com in the form of electronically signed documents or scans of documents.
- 8.2. The deadline is determined by the date and time of receipt of the offer by the Buyer.
- 8.3. Bids submitted after the deadline will not be considered.
- 8.4. The Buyer does not anticipate a public opening of the Bids.
- 8.5. The bidder may amend or withdraw its bid before the deadline for submission of bids.

IX. DESCRIPTION OF BID PREPARATION

- 9.1. The Bidder must prepare a single price bid in accordance with the sample form attached as Appendix No. 1 to the request. Submitting more than one bid for a given part will result in rejection of all bids submitted by the Bidder.
- 9.2. The bid should be prepared in Polish or English,
- 9.3. Bidders are required to carefully review the information contained in the Price Request.
- 9.4. The bidder shall bear all costs associated with the preparation and submission of the bid.
- 9.5. Until the deadline for submission of bids, the Procuring Entity reserves the right to amend or supplement the contents of this price inquiry.
- 9.6. A bidder submitting a bid shall remain bound by it for a period of 60 calendar days counting from the deadline for submission of bids.
- 9.7. The minimum payment term of the invoice is 30 days from the date of the invoice. Bids with payment terms of less than 30 days will be rejected.

X. METHOD OF COMMUNICATION BETWEEN THE BUYER AND THE SELLERS, AUTHORIZED PERSONS TO CONTACT

- 10.1. In the proceedings, statements, applications, notices and information shall be submitted by the Buyer and the Seller in Polish or English
- 10.2. All notices, statements, requests and information transmitted in electronic form shall require, at the request of either party, immediate confirmation of receipt.
- 10.3. In the absence of an acknowledgement of receipt of correspondence by the Seller, the Buyer shall presume that the correspondence sent by the Buyer to the email address provided by the Seller has been delivered to the Buyer in such a way as to enable the Buyer to become acquainted with its contents.
- 10.4. Correspondence related to this inquiry should be addressed to the e-mail address: pawel.brzezinski@polpharma.com
- 10.5. In correspondence related to this request, the Seller should use the procedure number **SEMA/69/PR123617/2025**.
- 10.6. The person authorized to communicate with the Seller is Mr. Paweł Brzeziński.
- 10.7. No oral or telephonic information, explanations or answers are provided to inquiries addressed to the Buyer.
- 10.8. Any questions regarding this inquiry should be submitted by email to the address indicated above no later than 3 days before the deadline for submission of bids.
- 10.9. Responses to questions and the detailing of the Inquiry resulting from questions from potential Sellers will be sent to the entity that sent the question.

XI. PROCEDURE FOR EVALUATION OF TENDERS AND ANNOUNCEMENT OF RESULTS

- 11.1. In the course of examination and evaluation of bids, the Buyer may request from the Seller supplements (if this does not violate competitiveness) and clarifications regarding the content of submitted bids. He may also request correction of obvious mistakes and calculation errors.
- 11.2. The Buyer reserves the right to check, in the course of evaluating the offer, the credibility of the documents, statements, lists, data and information presented by the Sellers.
- 11.3. If two or more Sellers obtain the same number of points, the bid with the most favorable environmental and climate impact will be selected. For this purpose, the Buyer has the right to call on the Bidders whose bids received the highest final number of points to supplement their bids by providing the information indicated by the Buyer regarding the environmental impact of the subject of the bid.
- 11.4. The Ordering Party reserves the right to cancel the procedure without giving any reason. In case of cancellation of the procedure, suppliers are not entitled to reclaim the costs of participation in the procedure.

XII. AMENDMENT TO THE CONTRACT

- 12.1. The Ordering Party reserves the right to **make significant changes to the provisions** of the Contract for the offered services in relation to the content of the offer on the basis of which the Contractor was selected, in the following scope and situations:
 - 12.1.1. changes in legal regulations, to the extent affecting the execution of the Agreement (in particular, changes in VAT rates);
 - 12.1.2. improving the technical parameters of the subject of the Agreement, resulting from the update of solutions due to technological progress, without affecting the gross lump-sum price;
 - 12.1.3. an extension of the contract execution deadline due to the necessity of carrying out additional works, which are essential for the proper execution of the contract, and which the Ordering Party could not have foreseen beforehand, despite due diligence, subject to clause 12.1.6 below;
 - 12.1.4. an extension of the contract execution deadline due to force majeure, along with all the consequences resulting from the extension of this deadline;
 - 12.1.5. changes in the parameters of the subject of the Agreement that do not lead to a change in the nature of the Agreement - technological changes, in particular: the necessity of executing the Agreement using technical/technological or material solutions other than those indicated in the Request for Proposal, in situations where the application of the specified solutions would threaten the non-performance or defective performance of the Agreement, subject to point 12.1.7. below;
 - 12.1.6. changes relate to the execution of additional deliveries or services by the Contractor not covered by the Contract, provided that they have become necessary and the following conditions are jointly met:
 - the change of Contractor cannot be made for economic or technical reasons, particularly concerning the interchangeability or interoperability of equipment, services, or installations ordered under the primary subject of the Contract,
 - the change of Contractor would cause significant inconvenience or substantial increase in costs for the Ordering Party,



- the value of each subsequent change does not exceed 50% of the original net value of the Contract's subject;

12.1.7. the change does not lead to a change in the nature of the Contract, and the following conditions are jointly met:

- the necessity of changing the Contract is caused by circumstances that the Ordering Party, acting with due diligence, could not have foreseen,

- the value of the change does not exceed 50% of the original net value of the Contract's subject;

12.1.8. The Contractor shall be replaced by a new contractor :

- as a result of a merger, division, transformation, bankruptcy, restructuring, or acquisition of the Contractor or its enterprise, provided that the new contractor meets the conditions for participation in the procedure, is not subject to exclusion, and that this does not entail other significant changes to the Agreement,

- as a result of the Ordering Party assuming the Contractor's obligations towards its subcontractors.

12.2. The Ordering Party also anticipates the **possibility of making non-essential changes to the provisions of the concluded Agreement** in relation to the content of the offer based on which the Contractor was selected.

12.3. Changes to the Agreement will be introduced in the form of annexes signed by both Parties, and the possibility of their introduction is subject to the acceptance by the Ordering Party.

XIII. OTHER INFORMATION

13.1. The bidder shall bear all costs associated with the preparation and submission of the bid.

13.2. Until the deadline for submission of bids, the Contracting Authority reserves the right to amend or supplement the contents of this price inquiry .

XIV. LIST OF ANNEXES

The following documents are attached to this Price Request:

Annex Designation	Name of the Annex
Appendix 1	PRICING FORM

PRICING FORM

Bidder:

Full name (company) or first and last name	
Registered office/place of residence/address of main place of business	
The e-mail address to which the Buyer should send correspondence related to the price inquiry	
NIP	
REGON	
Phone	
Contact person for the buyer	

We offer to carry out the subject of the order **purchase and supply of direct packaging for technological trials: 3 mL cartridge and cartridge stoppers**, at a price:

Subject of the price inquiry Full description with catalog number	i.m.	Quantity	Net price PLN/EUR/USD* per IU.	Total net value PLN / EUR / USD*	Total gross value PLN / EUR / USD*	Delivery time [number of weeks calculated from the day the order is placed].	Payment term Not less than 30 days

*delete as necessary, select the correct currency.

At the same time, we declare that:

- a. we have familiarized ourselves with the Request for Quotation and its attachments and do not raise any objections, and we have acquired the necessary information to prepare our offer,

- b. The price includes a lump sum remuneration for all the Seller's obligations necessary to complete the subject of the Price Request,
- c. we consider ourselves bound by this bid for a period of 60 calendar days from the deadline for submission of bids ,
- d. circumstances do not apply to us :
 - b) described in Article 7 (1) of the Law of April 13, 2022, on special solutions to prevent support for aggression against Ukraine and to protect national security;
 - c) described in Article 5k of Council Regulation (EU) No. 833/2014 of July 31, 2014 concerning restrictive measures in connection with Russia's destabilizing actions in Ukraine.

.....
(place and date)

.....
(signature of the person(s) authorized to make a statement of intent on behalf
of the Bidder)